

Contact

Phone 508-942-6342

Email amelia@ameliachapman.com

Skills

- Adobe Premiere Pro and Avid editing softwares
- Adobe Photoshop
- Camera operating (Canon C70, R5C, Sony FS5, FS7)
- Behind the scenes documentation
- Production design
- Customer service
- Wordpress, Youtube, Zoom, Gmail

Work Experience

Operations Assistant: Emerson College Campus Spaces

2022–Present | Boston, MA

- Setting up and breaking down daily events
- Organized and approved events in computer system
- Managed access to club storage and borrowing of materials
- Opening and closing buildings

Harry's Bar and Grille & Fisher's Pub

2020–Present | Middleboro, MA

- Balancing hosting and bussing
- Expediting for in-house and takeout orders in a busy kitchen
- Managing waits and reservations
- Answering takeout orders and collecting payment
- Managing in-house and takeout orders
- Serving dozens of parties per shift in a fast-paced environment

Other Involvements

Kappa Gamma Chi

- Local professional sorority to empower femme-identifying students in professional endeavors through philanthropy, community service, and fellowship

Women In Motion

- Supporting non-men in the film industry through workshops and women-dominated sets

Amelia Chapman

Education

Emerson College, Boston (graduating spring 2025)

BA Media Arts Production

Minor: Peace and Social Justice

Film Experience

Emerson Independent Video

Pandora's Room (2024)

- Script supervisor for two prop-heavy shooting days in a studio setting

I'm Seeing Someone (2024)

- Sound recordist working with boom operator using Zoom F8n Pro Multitrack Field Recorder in auditory stimulating environments

The Inmate (2023)

- Behind the scenes documentarian with Canon EOS R5 C
- Made accompanying independent documentary

Criminal Acts (2023)

- Editor for two episodes of second season

Heist Guys (2023)

- Lead editor, took over for assistant editor and created final twenty-minute product in a month time frame

The Boylston Report (2023)

- Segment shooter and editor, took creative direction from director while offering suggestions

Daffodils (2023)

- Behind the scenes photographer, developed behind-the-scenes documentary on film hierarchy using professor interviews

Unearthing Emerson (2023)

- Production assistant with a focus on gaffing for documentary

Emerson Channel

Culture Shock (2022)

- Segment + studio editor and colorist for first episode of season four, had creative freedom with occasional progress meetings

Third Bird (2021)

- Camera Operator using GrassValley LDX 86 camera in a studio setting

Additional Projects

BA short film *Mirror Mirror* (2024)

- Editor; worked directly with script supervisor, assistant editor, and director with a quick turnaround time

BA TV Pilot *Tomboys* (2023)

- Assistant editor, linked and organized all footage and communicating with lead editor and director on creative preferences in a short time frame

Emerson Productions Christmas Video (2022)

- Art hand, helping design warm Christmas sets for an Emerson promotional video