

Contact

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Skills

- Adobe Premiere Pro and Avid editing softwares
- Adobe Photoshop
- Camera operating (Canon C70, R5C, Sony FS5, FS7)
- Behind the scenes documentation
- Production design
- Customer service
- Wordpress, Youtube, Zoom, Gmail

Work Experience

Operations Assistant: Emerson College Campus Spaces

2022–Present | Boston, MA

- Setting up and breaking down daily events
- Organized and approved events in computer system
- Managed access to club storage and borrowing of materials
- Opening and closing buildings

Harry's Bar and Grille & Fisher's Pub

2020–Present | Middleboro, MA

- Balancing hosting and bussing
- Expediting for in-house and takeout orders in a busy kitchen
- Managing waits and reservations
- Answering takeout orders and collecting payment
- Managing in-house and takeout orders
- Serving dozens of parties per shift in a fast-paced environment

Other Involvements

Kappa Gamma Chi (member)

- Local professional sorority to empower femme-identifying students in professional endeavors through philanthropy, community service, and fellowship

Women In Motion (member)

- Supporting non-men in the film industry through workshops and women-dominated sets

Amelia Chapman

Education

Emerson College, Boston (graduating spring 2025)

BA Media Arts Production

Minor: Peace and Social Justice

Film Experience

Emerson Independent Video: *Emerson's student-run Production Studio*

Pandora's Room (2024)

- Script supervisor in a studio setting with 30 person crew for two full shooting days

I'm Seeing Someone (2024)

- Sound recordist working with boom operator using Zoom F8n Pro Multitrack Field Recorder in auditory stimulating environments; inside and outside scenes

Criminal Acts (2023-24)

- Editor for studio show for two ten-minute episodes of second season

The Inmate (2023)

- Behind-the-scenes documentarian with Canon EOS R5 C
- Made accompanying independent documentary from over two hours of footage

Heist Guys (2023)

- Lead editor, took over for assistant editor and created final twenty-minute product from hours of footage in a month time frame

The Boylston Report (2023)

- Segment shooter and editor, took creative direction from director while offering suggestions, filmed street interviews

Daffodils (2023)

- Behind the scenes photographer, developed behind-the-scenes documentary on film hierarchy using professor interviews

Unearthing Emerson (2023)

- Production assistant with a focus on gaffing for sustainability documentary

Emerson Channel: *Emerson's student-run Broadcast TV Channel*

Culture Shock (2022)

- Segment + studio editor and colorist for first episode of season four, had creative freedom with occasional progress meetings

Third Bird (2021)

- Camera Operator using GrassValley LDX 86 camera in a studio setting

Additional Projects

BA short film *Mirror Mirror* (2024)

- Editor; worked directly with script supervisor, assistant editor, and director with a quick turnaround time

BA TV Pilot *Tomboys* (2023)

- Assistant editor, linked and organized 5 hours of footage and communicating with lead editor and director on creative preferences in a short time frame

Emerson Productions Christmas Video (2022)

- Art hand, helping design warm Christmas scenes for an Emerson promotional video